

## **HEALTH AND WELLBEING BOARD**

**Friday, 24 March 2023**

**Minutes of the meeting held at Guildhall at 11.00 am**

### **Present**

#### **Members:**

Mary Durcan (Chairman)

Deputy Marianne Fredericks (Deputy Chairman)

Gail Beer - Chair of Healthwatch

Matthew Bell - Policy and Resources Committee

Nina Griffith - NHS representative of the City and Hackney Place of the North East London Integrated Care Board

Steve Heatley - City of London Police

Ruby Sayed - Chair of the Community and Children's Services Committee

Rachel Pye - Assistant Director, Public Protection

Deputy Randall Anderson - Court of Common Council

Helen Fentimen – Port Health and Environmental Services Committee

### **In Attendance**

Bob Roberts	- Deputy Town Clerk
Chris Lovitt	- Deputy Director of Public Health – City and Hackney
Liane Coopey	- Community and Children's Services
Ellie Ward	- Community and Children's Services
Froeks Kamminga	- Public Health – City and Hackney
Dianna Divajeva	- Public Health – City and Hackney
Claire Giraud	- Public Health – City and Hackney
Julie Mayer	- Town Clerks
Amelia Ehren	- Bridge House Estates

#### **1. APOLOGIES FOR ABSENCE**

Apologies were received from Claire Chamberlain – Interim Executive Director, Community and Children's Services, and Sandra Husbands – Director of Public Health. Both Members joined the meeting remotely.

#### **2. DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations

#### **3. MINUTES**

RESOLVED, that - the minutes of the public-meeting and non-public summary of the meeting held on 15<sup>th</sup> July 2022 be approved.

4. **MINUTES OF INQUORATE MEETING**

RESOLVED, that – the public minutes and non-public summary of the inquorate meeting on 25<sup>th</sup> November 2022 be received.

Members noted that, following the death of HM Queen Elizabeth 11, the meeting scheduled for on 16<sup>th</sup> September 2022 did not take place.

**Matters arising**

Members noted that there had been an informal briefing with the City Corporation Members of the Neighbourhood Health and Care Board about resources and decision making in integrated care. A further briefing would be held, together with a written format.

5. **ANNUAL REVIEW OF TERMS OF REFERENCE**

Members noted a report of the Town Clerk in respect of the Annual Review of the Board's Terms of Reference. The Deputy Director of Public Health recommended some significant changes, to bring them up to date with new Health and Social Care Act (2022) statutory guidance, non-statutory guidance and additional legislation, all of which will confer duties on the Health and Wellbeing Board (HWB). Members noted that it had not been possible to do this at the last meeting of the Board, as it had been inquorate. However, the need for these changes had only recently materialised due to late receipt of the guidance.

The Town Clerk advised that any recommendations in respect of the City Corporation's Committees and Boards' Terms of Reference will need to be approved by the Annual Meeting of the Court of Common Council on 27<sup>th</sup> April 2023. They would also need to be taken to the Policy and Resources Committee under Urgency. Members agreed to delegate approval of the final wording to the Town Clerk, in consultation with the Chair and Deputy Chair of the Health and Wellbeing Board, noting that the City Solicitor would also be consulted on the report.

The Board agreed with the Deputy Director of Public Health's suggestion that there should be a Co-optee from either the East London Foundation Trust, St Barts, Homerton and Shoreditch, and/or the City's Primary Care network, with a preference for at least one clinical representative from those organisations. Whilst Members accepted that it would not be possible to include all partners, it was noted that there is currently no clinical representation. Members welcomed strengthening the arrangements in relation to the Integrated Care Board, as the City and Hackney are major contributors and this might not have been reflected previously. Members were invited to comment further after the Board meeting

RESOLVED, that - approval of the final wording of the revised Terms of Reference for the Health and Wellbeing Board be delegated to the Town Clerk, in consultation with the Chair and Deputy Chair of the Health and Wellbeing Board.

## 6. THE HEALTH AND WELLBEING OF THE CITY'S HIDDEN AND ESSENTIAL WORKERS

The Board considered a report of the Director of Public Health in respect of the "hidden workforce". The report asked the Board to give consideration as to how the recommendations could be implemented within the City of London Corporation, in order to improve their health and wellbeing and reduce health inequalities. Members commended a helpful and insightful report and, during the discussion, the following points were noted:

- a) The report has been shared with the Living Wage Foundation and the Chair would be meeting with them shortly.
- b) The report had been to the Community and Children's Services Department's Senior Leadership Team but not to any Member Committees, as officers would like a steer from the Health and Wellbeing Board.
- c) In response to a question as to how departments are addressing policies in terms of public health duty and health and wellbeing, the Deputy Town Clerk agreed to take this as an action point, as part of other related, strategic works. Members noted that the City Corporation's Executive Leadership Board works across all departments and institutions and, in the first instance, it would be helpful to present the report to this group.
- d) Some of the recommendations in respect of Terms and Conditions might apply to outsourced services; for further consideration by our partners. It was suggested that this be raised with the City Corporation's new EDI Head.
- e) It would be helpful for the Corporate Services and Policy and Resources Committees to receive the report in terms of encouraging ethical procurement policies. The City Corporation always stipulates London Living Wage
- f) The report might be a helpful basis for training sessions across health and care partners and for future consideration at the Integrated Care Board. The Chair of Healthwatch advised that this had been raised at Community Diagnostic Hubs.
- g) Could the City Corporation use mobile screening units for its workers? This could then be an exemplar to other City employers.
- h) Where food is provided to workers, then this should be of reasonable quality with appropriate break times.
- i) The London Borough of Tower Hamlets is working with Canary Wharf on their diagnostic hub. The City Corporation are in discussion with North East London in terms of a regional approach. A Member advised that large developers are required to devote space to community/public benefit.

- j) During the pandemic, the City's Business Intelligence Team held data on where workers travelled from. Therefore, they might, therefore, be able to source data in respect of the number of workers employed via outsourced/third party contracts in the City and where they travel from.

RESOLVED, that – the report and actions above be noted in terms of the further promotion of this report at the City of London Corporation's Executive Leadership Board and the Corporate Services and Policy and Resources Committees.

**7. UPDATE ON THE JOINT STRATEGIC NEEDS ASSESSMENT WORK PROGRAMME**

The Board received a report of the Director of Public Health in respect of the Joint Strategic Needs Assessments (JSNAs) 2022/23 work programme.

Members welcomed the helpful format of the report and noted that some aspects of the evidence base for strategy and service planning had been carried forward. Any suggestions from the Board in respect of further topics should be forwarded to [diana.divajeva@hackney.gov.uk](mailto:diana.divajeva@hackney.gov.uk)

During the discussion, the following points were noted:

- a) The City's Homelessness and Rough Sleeping Team could add value, noting that 'Doctors of the World' are often the street population's first point of contact.
- b) Given there are a number of cases of long covid and more recent winter viruses that have led to post viral fatigue and longer term debilitating conditions, should this be added as a specific health need?
- c) Officers are seeking to resolve the gaps in health data through better access and sharing at a regional level about. The Population Health Hub has been particularly helpful in identifying gaps.
- d) There will be a stand-alone piece of work by the Suicide Prevention Steering Group in respect of mental health assessments. Due to the small numbers in the data, it cannot be made public as part of the Mental Health Needs Assessment.
- e) Healthwatch have been working on a mental health needs assessment, looking at young people and adults who might fall through the net.

RESOLVED, that – the report be noted.

**8. DAMP AND MOULD IN OUR SOCIAL HOUSING STOCK - UPDATE REPORT**

The Board received a report of the Interim Executive Director, Community and Children's Services, which updated Members on work underway in dealing with damp and mould in the City of London Corporation's Social Housing Stock

and our response to recent national concerns raised by government. Members noted that the Housing Management and Almshouses Sub Committee had scrutinised this report in some detail. The Town Clerk agreed to circulate the draft minutes from this meeting, together with a leaflet which had been sent to all residents and Members of the City of London Corporation. DONE

During the discussion, the following points were noted:

- a) A City-wide approach is required to address both social and private rented housing across the City, noting that private rented properties tend to be in a worse condition than City Corporation ones.
- b) Damp and Mould as a danger to health has technical categorisations of 1 & 2. Officers visited the Golden Lane Estate and did not find any category 1 or 2 cases.
- c) Damp and mould caused by structural issues will not be helped by opening windows.
- d) Housing Act enforcement matters fall within the remit of the Environmental Health Team. All housing complaints in respect of damp and mould are prioritised and responded to within a day. Following the recent Directive from the Department of Levelling-up, all officers have been trained accordingly. All historic cases reported over the past 4 years have been checked to ensure that any interventions have been sustained. Members asked if this could be emphasised in the various communication channels, in order to give reassurance to residents.
- e) Works to roofs and windows, as part of City of London Corporation's Major Works Programme, will seek to address this on a permanent basis.
- f) The Board asked for an action point to the NHS, in terms of health professionals visiting residents in their homes and how they will support patients in reporting cases of damp and mould. Members asked if the leaflet referred to above could be circulated to all health practitioners who undertake home visits.

RESOLVED, that – the report be noted.

#### 9. **HEALTHWATCH CITY OF LONDON PROGRESS REPORT**

The Board received a report of the Chair of the City of London Healthwatch, which provided an update on progress against contractual targets and the work of Healthwatch City of London (HWCoL) with reference to Quarter 3 and 4. 2022/23.

Members noted that there would be a new appointment made under 'Resident Reset' and suggested that it would be helpful for the postholder to work with Healthwatch.

Members also welcomed the recent improvements at the Neaman Practice and to the app. Further improvements are in hand in respect of the Patient Participation Group.

RESOLVED, that – the Report be noted.

#### 10. **JOINT LOCAL HEALTH AND WELLBEING STRATEGY UPDATE**

Members received a verbal update and noted that this was out for consultation until 12 May 2023 and there would be a further push on communications and consultation to shape the action plan. The Officer agreed to resend the links to the survey and web page. Members noted that they would receive the final document for sign off at the next meeting.

During the discussion, the following points were noted:

- a) The volunteer peer researchers include some researchers from the East of the City. Anyone who completes a survey will be asked if they wish to participate in resident focus groups.
- b) Officers are working with commissioned providers, City Advice, Connections and libraries. The consultation strategy will be kept under review, to ensure all resident groups are captured. A Member suggested contacting the Chairs of the various resident associations across the City's Estates.
- c) The consultation document did not include an action plan - this would be developed during engagement and consultation. It was noted that the current consultation was focused on aim and outcomes and therefore succinct. There was a suggestion that the on-line surveys could be more user-friendly.
- d) There is a challenge across Government departments in terms of pitching consultation correctly. Members noted a new Resident Engagement Manager is in post and work is underway to improve communications with workers and residents.

*At 12.55 agreed to extend to 1.10 to conclude business on agenda.*

#### 11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

A Member asked the following question, which had been put by a resident: *'How integrated and proactive is the support from health and social care for city residents with severe mental health conditions'*

Members noted that this would be the subject of a future report covering integrated care and mental health services. The Deputy Chair, also Chair of the HRS Sub Committee asked if the HWB could also receive a presentation on the Street Triage Nursing service at its next meeting.

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items.

13. **EXCLUSION OF PUBLIC**

RESOLVED: That - under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Local Government Act.

**Item nos**

14-18

**Para nos**

1,2 & 3

14. **NON PUBLIC MINUTES**

RESOLVED, that - the non-public minutes of the meeting held on xx July 2022 be approved.

15. **NON-PUBLIC MINUTES OF INQUORATE MEETING**

RESOLVED, that – the non-public minutes of the meeting held on 25 November 202 be received.

16. **FINDINGS AND RECOMMENDATIONS FROM THE CITY OF LONDON PUBLIC PROTECTION STUDY**

The Board received a report of the Deputy Town Clerk.

17. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no items.

18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no items

**The meeting ended at 1.10 pm**

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Chairman

**Contact Officer: [julie.mayer@cityoflondon.gov.uk](mailto:julie.mayer@cityoflondon.gov.uk)**